

# ISO 22000 DOCUMENT TEMPLATES TOOLKIT

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COMPLETE PACKAGE INCLUDES:  
FOOD SAFETY MANAGEMENT  
SYSTEMS MANUAL,  
PROCEDURES, POLICIES, FORMS  
AND RISK ASSESSMENTS

VIEW COMPLETE LIST BELOW.

*110+ documents*



# ISO 22000: 2018

## Food Safety Management System

CLAUSES	DOCUMENT NAME	TYPE OF DOCUMENT	PAGES
<b>Food Safety Management System Manual</b>			
	Food Safety Management System Manual	Manual	41
<b>Context of the Organisation</b>			
4	Context of the Organisation	Procedure	9
4.1	Interest Parties and Their Impacts on the FSMS	Procedure	3
4.2	Needs and Expectations of Interest Parties	Procedure	1
<b>Leadership</b>			
5	Organisation Structure	Procedure	1
5.1	Leadership	Procedure	4
5.2	Food Safety Policy	Policy	4
5.3	Organisational Roles and Authority	Procedure & Matrix	4
<b>Planning</b>			
6	Planning Procedure	Procedure	2
6.1	SWOT Analysis and PESTEL	Matrix	4
6.1.2	List of Risks Expected in the Food Industry	Procedure	11
6.2	Practical Objectives and Measures	Procedure	1
<b>Support</b>			
7	Support	Procedure	7
7.1.2	Training Matrix and Training Plan	Matrix	4
7.1.3	Work Environment	Procedure	2
7.1.4	Control of Externally Provided Processes, Products or Services	Procedure	4
7.4	Procedure for Communication	Procedure	7
7.5	Document and Record Control	Procedure	7
7.5.3	Control of Records	Procedure	

CLAUSES	DOCUMENT NAME	TYPE OF DOCUMENT	PAGES
<b>Training</b>			
7.2 & 7.3	Training Procedure	Procedure	5
<b>Operation</b>			
8	Operation Procedure	Procedure	12
8.2	Procedure for Pre-requisite Program	Procedure	6
8.3	Identification and Traceability	Procedure	4
8.4	Procedure for Emergency Preparedness and Response	Procedure	9
8.5	HACCP Methodology	Procedure	18
8.6	HACCP Worksheet	SOP	11
8.6	HACCP Plan	SOP	6
8.7	Procedure for Control of Monitoring and Measuring Equipment	Procedure	4
8.9.4	Disposal of Non-conforming Products	Procedure	1
8.9.4	Procedure for Control of Non-conforming Products	Procedure	3
8.9.5	Procedure for Product Withdrawal & Recall	Procedure	1
<b>Performance Evaluation</b>			
9	Performance Evaluation	Procedure	4
9.2	Procedure for Internal Audit	Procedure	4
9.2.1	Internal Schedule	Form	1
9.3	Management Review Procedure	Procedure	3
<b>Improvement</b>			
10	Improvement Procedure	Procedure	3
10.1	Nonconformity and Corrective Action	Procedure	2
10.2	HACCP Review and Continual Improvement	Form	7

CLAUSES	DOCUMENT NAME	TYPE OF DOCUMENT	PAGES
<b>ADDITIONAL</b>			
<b>Procedures (Food Safety)</b>			
01	Procedure for Preliminary Analysis of Production Process	Procedure	3
02	Procedure for Pre-requisite Program	Procedure	1
03	Hazard Identification Procedure	Procedure	2
04	Procedure for HACCP Plan	Procedure	5
<b>Process Approach</b>			
	Customer Satisfaction Survey	Form	4
	Preventive Maintenance of Machines	SOP	4
	Process Flow for Dispatch	SOP	3
	Marketing Process Flow	SOP	4
	Process Approach	SOP	6
	Process Flow Chart for Quality Control	SOP	5
	Stores	SOP	5
	Food Safety Team Leader Processes	SOP	3
	Process Flow for Training Activity	SOP	4
<b>HACCP</b>			
	Food Safety and Validation Team	SOP	1
	Product Description	SOP	1
	Process Flow Chart	SOP	1
	Hazard Analysis Report	SOP	33
	HACCP Plan	SOP	5
	Corrective Action Plan for Critical Control Points	SOP	1
	Environment Monitoring Plan	SOP	2
	Operation Pre-requisite Programs	SOP	1
	Pre-requisite Programs	SOP	15

CLAUSES	DOCUMENT NAME	TYPE OF DOCUMENT	PAGES
<b>Audit</b>			
	FSSC 22000 Food Safety Management System Audit Questionnaire	Form	17
	ISO 22000: 2018 Clause-Wise Audit Questionnaire	Form	15
	Self-audit Checklist	Form	11
<b>Customer Complaints</b>			
	Customer complaint Trend Analyses		1
	SOP for Customer Complaints		3

## Forms

CLAUSES	DOCUMENT NAME	TYPE OF DOCUMENT	PAGES
	Packing Report / Slip	Form	1
	Bag / Other Packing Material Inspection Report	Form	1
	Screen Checking Report	Form	2
	Loading Vehicle Inspection Report	Form	1
	Breakdown History	Form	1
	Preventive Maintenance Schedule	Form	1
	Preventive Maintenance Check points	Form	5
	Daily Preventive Maintenance Check points	Form	2
	Preventive Maintenance Check Points for Building & Civil Work	Form	1
	Incident Report	Form	1
	Temporary Maintenance Work Report	Form	1
	Cleaning and Sanitation Report	Form	1
	Housekeeping records	Form	1
	Visitor's Entry Report	Form	1
	Fumigation Report	Form	1

CLAUSES	DOCUMENT NAME	TYPE OF DOCUMENT	PAGES
	Daily Sanitation Audit Report	Form	1
	Pest Control Log Book	Form	1
	Wooden Checking	Form	1
	Rodent trapping record	Form	1
	Operation Pre-requisite Programs	Form	1
	Water Tank Cleaning report	Form	1
	Water Line Cleaning report	Form	1
	Medical Check-up Report	Form	2
	Production Plan	Form	1
	Disposal of Non-Conforming Products	Form	1
	Purchase Order	Form	2
	Indent and Incoming Inspection Record	Form	1
	Approved Vendor List Cum Open Purchase Order	Form	1
	Supplier Registration Form	Form	2
	Open Purchase Order	Form	2
	Supplier Audit Schedule	Form	1
	Supplier Check List	Form	4
	Positive Recall Report	Form	1
	pH Meter Calibration Report	Form	2
	Normality Record Sheet	Form	1
	Daily Stock Statement	Form	1
	Gate Pass	Form	1
	Unloading Vehicle Checking Report	form	1
	Master List Cum Distribution List of Documents	Form	1
	Change Note	Form	1
	Corrective action Report	Form	1

CLAUSES	DOCUMENT NAME	TYPE OF DOCUMENT	PAGES
	Master List of Records	Form	1
	Objectives	Form	1
	Audit Plan	Form	1
	Internal Audit Non-Conformity Report	Form	1
	Clause Wise Document Wise Audit Review Report	Form	2
	Magnet Control	Form	2
	Continual Improvement Plan	Form	2
	Calibration Status of Instruments	Form	1
	Skill Matrix	Form	1
	Health Questionnaire	Form	1
	Pre-requisite Program	Form	5
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