

# GLOBALG.A.P. IFA V5.4 GFS DOCUMENT TEMPLATES TOOLKIT

80+ documents

260+ pages

*Complete Package Includes:*

POLICIES

PROCEDURES

RISK ASSESSMENTS

FORMS

*VIEW THE COMPLETE LIST BELOW*



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# GLOBALG.A.P IFA V5.4 GFS

## Food Safety Management System

DOC NO	DOCUMENT NAME	DOCUMENT TYPE	PAGES
<b>PART 1: POLICIES</b>			
GG001	Farm Policy Statement	Policy	3
GG002	Farm Policy Statement – Achievements & Targets	Policy	2
GG003	Water and Irrigation Policy	Policy	2
GG004	Code of Conduct and Hygiene Rules Policy	Policy	5
GG005	Non-GMO Foods Policy	Policy	1
GG006	Wildlife and Environmental Plan Policy Statement	Policy	4
<b>PART 2: PROCEDURES</b>			
GG007	Plant Protection Product Procedure	Procedure	4
GG008	Product Protection Procedure	Procedure	2
GG009	Customer Complaints Procedure	Procedure	2
GG010	Product Recall and Incident Management Procedure	Procedure	6
GG011	Training Procedure	Procedure	3
GG012	Employee Health, Safety and Welfare Procedure	Procedure	10
GG013	Food Defense Procedure	Procedure	4
GG014	Pest Control Procedure	Procedure	3
GG015	Cleaning and Sanitation Procedure	Procedure	2
GG016	Chemical Application, Handling and Safety Procedure	Procedure	4
GG017	Utilities Procedure (Efficient Use of Resources)	Procedure	5
GG018	Corrective and Preventive Action Procedure	Procedure	4
GG019	Maintenance & Engineering Procedure	Procedure	2
GG020	MRL Maximum Residue Limit Monitoring	Procedure	6
GG021	Wildlife and Landscape Conservation Enhancement Plan	Procedure	2

DOC NO	DOCUMENT NAME	DOCUMENT TYPE	PAGES
GG022	Soil Safety Procedure	Procedure	4
GG023	Distribution of Harvested Fruits Procedure	Procedure	1
GG024	Purchasing and Outsourced Processes Procedure	Procedure	4

### PART 3: RISK ASSESSMENTS

GG025	Waste and Pollution Identification Action Plan	Risk Assessment	3
GG026	Health and Safety Risk Assessment	Risk Assessment	4
GG027	Waste and Pollution Identification Action Plan (Replaced by GG025)	Risk Assessment	
GG028	MRL Risk Assessment	Risk Assessment	3
GG029	Irrigation Water Risk Assessment	Risk Assessment	3
GG030	HSE Risk Assessment Rating	Rating Methodology	1
GG031	HSE Baseline Risk Assessment (Field Work)	Risk Assessment	28
GG032	Equipment Analysis Risk Assessment	Risk Assessment	59
GG033	Hazardous Chemical Substances Risk Assessment	Risk Assessment	6
GG034	Orchard Risk Assessment	Risk Assessment	2
GG035	Hazardous Material Risk Assessment	Risk Assessment	2
GG036	Water Safety Risk Assessment	Risk Assessment	2
GG037	Crop Growing Hazard Analysis	Risk Assessment	5
GG038	Food Hygiene Risk Assessment (During Picking and Transport)	Risk Assessment	5
GG039	Food Defense Risk Assessment	Risk Assessment	11

### PART 4: FORMS

GG040	Daily Hygiene, Cleaning and Allocated Equipment Checklist	Form	1
GG041	Illness and Treatment Reporting Register (Example 1)	Form	1
GG042	Illness Reporting Register (Example 2)	Form	1
GG043	Master Chemicals List	Form	1
GG044	Training Attendance Register	Form	1

DOC NO	DOCUMENT NAME	DOCUMENT TYPE	PAGES
GG045	Spraying Equipment Calibration Record	Form	1
GG046	Fertilizer Application Form	Form	1
GG047	Calibration Schedule	Form	1
GG048	Daily Crop Monitoring Report	Form	1
GG049	Toilet Cleaning Record	Form	1
GG050	Vehicle Equipment Maintenance Schedule	Form	1
GG051	Sick Leave Register	Form	1
GG052	Disposal of Chemical Containers Form	Form	1
GG053	Customer Notification Recall Form	Form	1
GG054	Non-conformance Register	Form	1
GG055	Corrective Action Report	Form	1
GG056	Corrective and Preventative Action Form	Form	1
GG057	Corrective Action Register	Form	1
GG058	Soil Moisture Measurement Record	Form	1
GG059	Soil Moisture Test Form	Form	1
GG060	Traceability and Identification Form	Form	1
GG061	PPE Issuing Register	Form	1
GG062	First Aider Appointment Letter	Letter	1
GG063	Health and Safety Representative Appointment Letter	Letter	1
GG064	Environmental Officer Appointment Letter	Letter	1
GG065	Food Safety Meeting Agenda	Form	2
GG066	Health and Safety Meeting Agenda	Form	3
GG067	Complaint Register	Form	1
GG068	Bin Integrity and Cleanliness Checklist	Form	1
GG069	Fertilizer Inventory Register	Form	1
GG070	Chemical Inventory Register	Form	1

DOC NO	DOCUMENT NAME	DOCUMENT TYPE	PAGES
GG071	Empty Chemical Container Register	Form	1
GG072	Bin Delivery Register	Form	1
GG073	Vehicle Loading Inspection Form	Form	1
GG074	FCM and Fruit Fly Register	Form	1
GG075	Equipment Register	Form	1
GG076	Scale Verification Checklist	Form	1
GG077	Pruning Equipment Register	Form	1
GG078	Foreman Inspection Checklist	Form	1
GG079	Mass Balance Verification Form	Form	1
GG080	Annual In-season Inspection Checklist	Form	1
GG081	Fruit Evaluation and Seed Count Form	Form	1

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